

Meadowview PTA Funds Request Form

1. Category describing what funds will be used for: (check one)

- school program (not included in teacher grants)
- school equipment/capital
- student aide/assistance/hope scholarship
- educational development grants (**teacher grants**)
- other

Description of above category checked: (what, when, where, who, why?)

2. Details of **cost** of request:

TOTAL COST OF REQUEST \$ _____

3. Name of Person/Department making request: _____

4. Name of Person/Company to make check payable to: _____

5. Submit to Principal for approval: _____

(Principal's Signature)

6. **Submit to PTA by the last Tuesday of the month.** The Board will vote on the request at the PTA meeting held the first Thursday of the month.

7. Board Approval: YES NO _____

(PTA President's Signature)

_____ Date Approved